

FIRELANDS LOCAL SCHOOLS

ROUTE CHANGE AND VARIANCE FORM POLICY

Please recognize that pick up and drop off locations at the child's home address is always best, however, the Firelands Local Schools recognizes that this is not always possible. When a change for pick up or drop off is necessary, please adhere to the following to help ensure the safety of the children:

- ❖ **Variance forms are available at the Elementary and Middle School offices and also on our website at: [Transportation Variance Form](#).**
- ❖ **Please Note: These forms are designed for permanent or steady route changes.**

WITH THE SAFETY OF YOUR CHILD IN MIND, VARIABLE AND ALTERNATING DAYS WILL NOT BE ALLOWED.

- ❖ **PLEASE HAVE VARIANCE FORMS COMPLETED AND TURNED IN TO THE SCHOOL OR BUS GARAGE 5 DAYS PRIOR TO THE EFFECTIVE DATES SO THAT EVERYONE INVOLVED MAY HAVE PROPER NOTICE OF THE CHANGE.**
- ❖ **IF THE VARIANCE IS TO BEGIN ON THE FIRST DAY OF SCHOOL, PLEASE HAVE ALL FORMS TURNED IN BY AUGUST 15TH.**
- ❖ **WE ASK THAT THE CHANGE BE IN EFFECT FOR THE ENTIRE YEAR AND THAT THE CHANGE MUST BE WITHIN AN EXISTING ROUTE!**
- ❖ **A NEW FORM MUST BE COMPLETE EACH SCHOOL YEAR.**
- ❖ **PLEASE REMEMBER THAT CONSISTENCY IS THE KEY FOR SAFETY.**