



Office of Grants Management

Subrecipient Monitoring

DATE: 03/14/13

Presented by:

Brian A. Jones
Director

Lois M. Sunderland
External Audit Supervisor

Robert Mccracken, Treasurer
Firelands Local (048157) - Lorain County - 2012
bmccracken@firelandsschools.org

Dear Mr. Mccracken:

This **final report** presents the results of our review of Firelands Local use of selected Federal Funds and Internal controls. Statements about the district's internal controls, written and implemented policies and procedures as well as other conclusions, recommendations, and corrective actions may be within this report to assist LEA's management, and represent the opinions of the ODE Office of Federal and States Grants Management.

If you have any additional comments or information that you believe may have a bearing on the resolution of this review, you should send them directly to the below Education Department official, who will consider them before taking final Departmental action on this review.

It is the policy of the U. S. Department of Education to expedite the resolution of reviews by initiating timely action on the findings and recommendations contained therein. Therefore, receipt of your comments within **30 days** would be appreciated.

We would like to thank you and your staff for all the time and effort spent compiling and submitting documentation. If you have any questions related to the Sub-Recipient Monitoring process or [this](#) particular review, please contact me directly at (614) 387-7714 or our office at (614) 752-1483.

Sincerely,

Lois M., Sunderland, MBA
External Audit Supervisor
Office of Federal and State Grants Management
25 South Front Street, G03
Columbus, Ohio 43215-4183

Enclosure

Purpose

The purpose of our review was to determine whether Firelands Local, a local educational agency (LEA): (1) used Federal funds in accordance with applicable laws, regulations, and guidance; and (2) reported data that were accurate, reliable, complete, and in compliance with the Education Department General Administrative Regulations (EDGAR) 34 CFR sections 80.40 and 80.41 requirements. The scope of our review covered information reported on the Final Expenditure Reports (FER) and Project Cash Requests (PCR) which included expenditures that were reimbursed within Fiscal years 2012 and 2013. We focused our review on the district's use of funds and data quality related to the following grants:

- Title I, CFDA 84.010
- Improving Teacher Quality, IIA, CFDA 84.367
- Technology IID, CFDA 84.318
- Special Education-IDEA-B, CFDA 84.027
- Education Jobs, CFDA 84.410
- High Schools That Work HSTW-S

Results in Brief

Based on our Subrecipient Monitoring review, we determined that the district generally used Federal funds in accordance with applicable laws, regulations, and guidance. If there were any concerns with the review, verbal or written, it may be disclosed within the Findings and Recommendation sections of this report.

Our office will retain a copy of this official report along with all other documents for review by federal officials and other interested persons.

Findings and Recommendations

None to Report.

Due Date(s): None

Scope and Methodology

The purpose of our monitoring was to determine whether the LEA, (1) used Federal funds in accordance with applicable laws, regulations, and guidance; and (2) reported data that were accurate, reliable, complete, and in compliance with Federal reporting requirements. *Risk Analysis* is a part of our ongoing risk management process that assigns relative priorities for strategic planning and auditee selection. The scope of our review covered information reported within the Final Expenditure Report (FER) and Project Cash Requests (PCR).

To achieve our objectives we;

- Obtained background information about the program, activities, and organizations being reviewed;
- Gained an understanding of the requirements applicable to the appropriate use of Federal funds and data reporting at State agencies and LEAs by reviewing Federal laws, regulations, OMB Circulars, and Recovery Act guidance issued by EDGAR and the Department;
- Gained an understanding of the district's administration relevant internal controls in place to manage Federal funds by:
 - Requesting the district's Procurement, Equipment/Inventory, and Cash Management policies and procedures.
 - Reviewing the written policies and procedures that were applicable to the administration of a specific Federal grant(s).

In addition, our monitoring may have included interviews, surveys, and prior Single Audit Report(s) to identify and evaluate findings and recommendations that were relevant to our review objectives. A district may be monitored to assure compliance with the 14 types of compliance requirements and related audit objectives and procedures considered in performing audits subject to Circular A-133.